

**RIVER GLEN  
CARD ACCESS SYSTEM  
ORDER FORM – NEW RESIDENTS**

Welcome to the Neighborhood!

Please fill out this form and send by email to [dutecht@cmacommunities.com](mailto:dutecht@cmacommunities.com) or by mail to:

Community Management Associates  
c/o River Glen HOA  
1465 Northside Drive, Suite 128  
Atlanta, GA 30318

New residents are issued 2 amenity cards at no cost to gain access to the Pool area. There is a limit of 2 cards per household. If you lose or misplace these cards; the cost for replacements is \$25.00 per card. Cards for our access system may be purchased for members over the age of 18 years.

Please allow ten (10) days following submission of your order to receive the cards.

*In all cases, you must be in good standing with the HOA to gain access to the River Glen amenity facilities.*

Street Address	Homeowner/Resident Name(s)	
Home Phone	Cell Phone	Email Address

Please remember the card numbers are assigned to your home. If improperly used it would be traced back to your home, so we always suggest that you never allow someone to borrow your card outside of your immediate family and that you immediately report any stolen or misplaced cards so that we can deactivate them.

**Deborah Utecht, 404.835.9141, [dutecht@cmacommunities.com](mailto:dutecht@cmacommunities.com)**